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8  
9 **BEFORE THE**  
**DEPARTMENT OF CONSUMER AFFAIRS**  
10 **FOR THE BUREAU FOR PRIVATE POSTSECONDARY EDUCATION**  
**STATE OF CALIFORNIA**

11  
12 In the Matter of the Statement of Issues  
Against:

Case No. 998688

13  
14 **EL PORTAL COLLEGE, ROSE PADILLA**  
**51% OWNER, JOHN HAUGE, 49%**  
15 **OWNER**

**STATEMENT OF ISSUES**

16 **Institution Code No. 24179339**

17 Respondent.

18  
19 Complainant alleges:

20 **PARTIES**

21 1. Laura Metune (Complainant) brings this Statement of Issues solely in her official  
22 capacity as the Chief of the Bureau for Private Postsecondary Education (hereinafter "Bureau"),  
23 Department of Consumer Affairs.

24 2. On or about November 30, 2011, the Bureau received an Application for Approval to  
25 Operate El Portal College, a non-accredited institution (Application #24171), from Rose Padilla,  
26 51% owner, and John Hauge, 49% owner (hereinafter "Respondent"). On March 20, 2012, the  
27 Bureau granted Respondent a six month Provisional Approval to Operate a Non-Accredited  
28 Institution with a requirement that Respondent submit a financial statement in compliance with

1 the Bureau's regulations prior to September 20, 2012. The Provisional Approval to Operate  
2 expired on September 20, 2012.

3 3. On or about December 19, 2012, the Bureau denied Application #24171 for an  
4 Approval to Operate a Non-Accredited Institution.

### 5 JURISDICTION

6 4. This Statement of Issues is brought before the Director of the Department of  
7 Consumer Affairs (Director) for the Bureau.

8 5. Education Code Section 94886 states:

9 Except as exempted in Article 4 (commencing with section 94874) or in  
10 compliance with the transition provisions in Article 2 (commencing with  
11 Section 94802), a person shall not open, conduct, or do business as a private  
postsecondary educational institution in this state without obtaining an approval  
to operate under this chapter.

12 6. Education Code Section 94887 states:

13 An approval to operate shall be granted only after an applicant has presented  
14 sufficient evidence to the bureau, and the bureau has independently verified the  
15 information provided by the applicant through site visits or other methods  
16 deemed appropriate by the bureau, that the applicant has the capacity to satisfy  
the minimum operating standards. The bureau shall deny an application for an  
approval to operate if the application does not satisfy those standards.

17 7. Title 5, California Code of Regulations (hereinafter "CCR"), section 71100 states:

18 (a) An applicant seeking approval to operate pursuant to Section 94886 of the  
19 Code, other than Approval to Operate by Accreditation pursuant to Section  
20 94890(a)(1) of the Code, shall complete the "Application for Approval to  
Operate for an Institution Not Accredited," Form Application 94886 (rev. 2/10).  
21 An applicant seeking approval to operate by accreditation pursuant to Section  
94890(a)(1) of the Code shall comply with section 71390.

22 (b) An applicant shall submit the completed form, the information or  
23 documentation required by this Article, the appropriate application fee as  
provided in Section 94930.5(a)(1) of the Code, and any appropriate annual fee  
as required by Article 1 of Chapter 5 of this Division, to the Bureau.

24 (c) An application that fails to contain all of the information required by this  
25 article shall render it incomplete.

26 8. Title 5, CCR, section 71745 states:

27 (a) The institution shall document that it has at all times sufficient assets and  
28 financial resources to do all of the following:

1 (1) Provide all of the educational programs that the institution represented  
it would provide.

2 (2) Ensure that all students admitted to its educational programs have a  
3 reasonable opportunity to complete the programs and obtain their degrees  
or diplomas.

4 (3) Maintain the minimum standards required by the Act and this chapter.

5 (4) Pay timely refunds as required by Article 13 of the Act.

6 (5) Pay all operating expenses due within 30 days.

7 (6) Maintain a ratio of current assets to current liabilities of 1.25 to 1.00  
8 or greater at the end of the most recent fiscal year when using generally  
9 accepted accounting principles, or for an institution participating in Title  
10 IV of the federal Higher Education Act of 1965, meet the composite score  
11 requirements of the U.S. Department of Education. For the purposes of  
12 this section, current assets does not include: intangible assets, including  
13 goodwill, going concern value, organization expense, startup costs, long-  
term prepayment of deferred charges, and non-returnable deposits, or  
state or federal grant or loan funds that are not the property of the  
institution but are held for future disbursement for the benefit of students.  
Unearned tuition shall be accounted for in accordance with general  
accepted accounting principles.

14 ...

15 (c) An institution shall provide to the Bureau its most current financial  
statements upon request.

16 9. Title 5, CCR, section 71240 states:

17 (a) The Form Application 94886 shall contain a statement that the institution  
18 has and can maintain the financial resources required pursuant to section 71745.

19 (b) The institution shall submit current, reviewed financial statements at the  
20 time it applies for approval to operate. Each set of financial statements shall  
comply with Section 74115 of this chapter.

21 10. Title 5, CCR, section 74115 states:

22 (a) This section applies to every set of financial statements required to be  
23 prepared or filed by the Act or by this chapter.

24 (b) A set of financial statements shall contain, at a minimum, a balance sheet,  
25 an income statement, and a cash flow statement, and the preparation of financial  
statements, shall comply with all of the following:

26 (1) Audited and reviewed financial statements shall be conducted and  
27 prepared in accordance with the generally accepted accounting principles  
28 established by the American Institute of Certified Public Accountants by  
an independent certified public accountant who is not an employee,  
officer, or corporate director or member of the governing board of the  
institution.

1 ...  
2 (3) The financial statements shall establish that the institution meets the  
3 requirements for financial resources required by Section 71745.

4 ...  
5 (5) Any audits shall demonstrate that the accountant obtained an  
6 understanding of the institution's internal financial control structure,  
7 assessed any risks, and has reported any material deficiencies in the  
8 internal controls.

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**FIRST CAUSE FOR DENIAL OF APPLICATION**

**(Failure to Provide Compliant Financial Statement)**

11. Respondent's application is subject to denial under Education Code section 94887 and title 5, CCR, section 71100, in conjunction with title 5, CCR, sections 71240, 71745 and 74115, subdivision (b)(1), in that Respondent failed to provide a financial statement in compliance with the Bureau's regulations. The circumstances are as follows.

12. On or about November 30, 2011, the Bureau received Respondent's Application for Approval to Operate a Non-Accredited Institution (Application #24171). On January 26, 2012, Bureau staff discussed with Respondent deficiencies in Application #24171, including deficiencies in the financial statements submitted with the Application.

13. On March 20, 2012, the Bureau advised Respondent that a Provisional Approval to Operate was granted effective March 20, 2012 through September 20, 2012, with a requirement that financial statements in compliance with title 5, CCR, section 71745 be submitted to the Bureau before September 20, 2012. Upon receipt of the compliant financial statements, the Bureau would issue a full approval to operate. However, Respondent was advised that if compliant financial statements were not submitted by September, 20, 2012, then the Provisional Approval to Operate would be revoked and Respondent would need to start the application process again.

14. On September 12, 2012, Respondent's Campus Manager sent a "Profit and Loss" statement to the Bureau via e-mail. On September 13, 2012, Bureau staff sent Respondent an e-mail advising that the "Profit and Loss" statement did not satisfy the Bureau's requirement for

1 financial statements. Bureau staff attached the regulations regarding compliant financial  
2 statements.

3 15. On September 28, 2012, Respondent requested a two-month extension to submit  
4 financial statements. On October 8, 2012, the Bureau granted Respondent an extension until  
5 November 20, 2012.

6 16. On November 23, 2012, the Bureau received an e-mail from D.T., a CPA, attaching  
7 reviewed, but not audited, financial statements for the year ending 2011, using an income tax  
8 basis of accounting.

9 17. On December 19, 2012, the Bureau denied Respondent's Application #24171 because  
10 the reviewed financial statements submitted used an income tax basis. Such financial statements  
11 are not in compliance with the requirement for audited and reviewed financial statements  
12 conducted and prepared in accordance with the generally accepted accounting principles  
13 ("GAAP") established by the American Institute of Certified Public Accountants.

14 **PRAYER**

15 WHEREFORE, Complainant requests that a hearing be held on the matters herein alleged,  
16 and that following the hearing, the Director of the Department of Consumer Affairs issue a  
17 decision:

18 1. Denying the application of Rose Padilla and John Hauge, owners, El Portal College,  
19 for an Approval to Operate a Non-Accredited Institution; and,

20 2. Taking such other and further action as deemed necessary and proper.

21  
22 DATED: *May 9, 2013*

*Laura Metune*  
23 LAURA METUNE

Chief

Bureau for Private Postsecondary Education

Department of Consumer Affairs

State of California

Complainant

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