



NOTICE TO COMPLY

CA-78788780-021825

Institution Name:	Vasco Career College	Institution Telephone:	(510) 243-7400
Institution Code:	78788780	Administrator Name:	Drusilla Lamptey-Mercer
Street Address:	11299 San Pablo Ave, Suite V, El Cerrito, CA 94530	Inspection Date:	02/18/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5, CCR § 71810 (b)(3)	<p>Violation Description: The institution's catalog failed to specify whether visa services are provided or whether the institution will vouch for student status, and any associated charges.</p> <p>Correction: The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(3).</p>
2	5, CCR § 71810 (b)(4)(A)	<p>Violation Description: The institution's catalog failed to contain the language proficiency information including level of proficiency required of the students and the kind of documentation of proficiency that will be accepted.</p> <p>Correction: The institution shall update the catalog to include the above information, pursuant to 5, CCR § 71810 (b)(4)(A).</p>
3	CEC § 94909 (a)(13)	<p>Violation Description: The institution's catalog failed to contain a description of the nature and extent of the placement services, if provide by the institution.</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p>Correction: The institution shall update the catalog to include the above information, pursuant to CEC § 94909 (a)(13).</p>
4	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution catalog failed to include the following disclosure. “The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888-370-7580) or by visiting (www.osar.bppe.ca.gov).”</p> <p>Correction: The institution shall update the catalog to include the Office of Student Assistance and Relief disclosure, pursuant to CEC § 94909 (a)(3)(D).</p>
5	5, CCR § 71800 (a)	<p>Violation Description: The institution’s enrollment agreement failed to contain the address where instruction will be provided.</p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to 5, CCR § 71800 (a).</p>
6	CEC § 94911 (c)	<p>Violation Description: The page 10 of the enrollment agreement included following information verbatim, however it is not on the same page of the student’s signature:</p> <p><u>TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE</u></p> <p><u>ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM</u></p> <p><u>THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT</u></p> <p>Correction: The institution shall update the enrollment agreement to update the above information, pursuant to CEC § 94911 (c).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Drusilla Lamptey-Mercer, Owner/CAO
Bureau Compliance Analyst Name:	Gurinder Sandhu
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title