



**NOTICE TO COMPLY**  
 CA- 92601788-022024

Institution Name:	Sunrise School of Nursing	Institution Telephone:	(833) 716-8773
Institution Code:	92601788	Administrator Name:	Susan White
Street Address:	3106 Pointe Morino Drive, Suite B Shingle Springs, CA 95682	Inspection Date:	2/15/2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94897 (s)	<p><b>Violation Description:</b> The institution violates CEC § 94897 (s) by stating in its LVN, HHA, and CNA enrollment agreements (EA) that a student’s “records including transcripts will not be released until all debts have been cleared and the account is up to date.”</p> <p><b>Correction:</b> Remove the statement on page 7 of the LVN and HHA EAs and page 5 of the CNA EA that states the withholding of students’ records including transcripts until all debts are cleared. Provide a copy of the LVN, HHA, and CNA EAs that shows compliance with CEC § 94897 (s).</p>
2	CEC § 94911 (c)	<p><b>Violation Description:</b> The institution fails to include the following in its HHA EA and fails to include it on the same page as its student’s signature in its LVN and CNA EAs:</p> <p><u>TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE;</u>  <u>ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM; and</u></p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p><u>THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT.</u></p> <p><b>Correction:</b> Include the above statements and charges to the student signature page in the HHA EA. Move the above statements and charges to the student signature page of the LVN and CNA EAs. Provide a copy of each EA that shows compliance with CEC § 94911 (c).</p>
3	CEC § 94911 (d)	<p><b>Violation Description:</b> The institution fails to include in its HHA, LVN, and CNA EAs the statement that the enrollment agreement is legally binding when signed by the student and accepted by the institution.</p> <p><b>Correction:</b> Include a clear and conspicuous statement that the enrollment agreement is legally binding when signed by the student and accepted by the institution. Provide EAs for each program that shows compliance with CEC §94911 (d).</p>
4	CEC § 94916	<p><b>Violation Description:</b> The institution fails to include in its HHA and CNA EAs the “NOTICE” regarding lending money to an individual for institutional and noninstitutional charges for an educational program required by CEC § 94916.</p> <p><b>Correction:</b> Include in the HHA and CAN EAs the notice statement required by CEC § 94916. Provide a copy of each programs’ EA that shows compliance.</p>
5	5 CCR § 71800 (e)(3-6)(8)(11)(f)	<p><b>Violation Description:</b> The institution fails to include in its HHA EA the following itemization of institutional charges and fees:</p> <ul style="list-style-type: none"> <li>• equipment</li> <li>• lab supplies or kits</li> <li>• textbooks, or other learning media</li> <li>• uniforms or other special protective clothing</li> <li>• tutoring</li> <li>• Student Tuition Recovery Fund Fee (non-refundable)</li> <li>• Charges paid to an entity other than an institution that is specifically required for participation in the education program</li> </ul> <p><b>Correction:</b> Include the above items in the itemization section of the HHA EA or clearly state whether there are charges or are no charges for these items. Provide a copy of the HHA EA that shows compliance with 5 CCR § 71800 (e)(3-6)(8)(11)(f).</p>

Violation	Code Section Violated	Description of the violation and required correction.
6	5 CCR § 71800 (e)(3-4)(8)	<p><b>Violation Description:</b> The institution fails to include in its CNA EA the following itemization of institutional charges and fees:</p> <ul style="list-style-type: none"> <li>• equipment</li> <li>• lab supplies or kits</li> <li>• tutoring</li> </ul> <p><b>Correction:</b> Include the above items in the itemization section of the CNA EA or clearly state whether there are charges or are no charges for these items. Provide a copy of the HHA EA that shows compliance with 5 CCR § 71800 (e)(3-4)(8).</p>
7	CEC §94911 (b)	<p><b>Violation Description:</b> The institution fails to include the student's obligation to the Student Tuition Recovery Fund (STRF) as a nonrefundable in the schedule of total charges in its HHA EA, on page 6 and 7.</p> <p><b>Correction:</b> Include the student's obligation to the STRF as a nonrefundable in the HHA EA. Provide a copy of the HHA EA that shows compliance with CEC §94911 (b).</p>
8	CEC § 94911 (e)(1)	<p><b>Violation Description:</b> The institution fails to include, in its HHA EA, the explanation required under "STUDENT'S RIGHT TO CANCEL" regarding student's right to cancel and obtain a refund of charges.</p> <p><b>Correction:</b> Include the explanation required by CEC § 94911 (e)(1) in the HHA EA under "STUDENT'S RIGHT TO CANCEL." Provide a copy of the HHA EA that shows compliance with CEC §94911 (e)(1).</p>
9	CEC § 94897 (s)	<p><b>Violation Description:</b> The institution violates CEC § 94897 (s) by stating in its catalog that a student's "records including transcripts will not be released until all debts have been cleared and the account is up to date."</p> <p><b>Correction:</b> Remove the statement on pages 42, 66, and 103 of the institution's catalog that states the withholding of students' records including transcripts until all debts are cleared. Provide a copy of the institution's catalog that shows compliance with CEC § 94897 (s).</p>
10	5 CCR § 71720 (b)(2)	<p><b>Violation Description:</b> The institution fails to include in the following faculty files their continuing education documentation:</p> <ul style="list-style-type: none"> <li>• Faculty #1 LaTasha Gates</li> <li>• Faculty #2 Jennifer Larson</li> </ul>


Violation	Code Section Violated	Description of the violation and required correction.
		<p><b>Correction:</b> Place a copy of each faculty's continuing education documentation in their files. Provide a copy of each faculty's continuing education documentation for the faculties above that shows compliance with 5 CCR § 71720 (b)(2).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Susan White Owner and CAO
Bureau Compliance Analyst Name:	Luc Vang
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title