



**NOTICE TO COMPLY**  
 CA-26495395-01292025

Institution Name:	Pacific Times Healthcare College	Institution Telephone:	(951) 734-1601
Institution Code:	26495395	Administrator Name:	Stephen Musee
Street Address:	90 West Grand Blvd., Suite 107 Corona, CA 92882	Inspection Date:	January 29, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (c)	<p><b>Violation Description:</b> The institution’s 2024-2025 catalog contains programs approved by the Bureau and programs not designed to lead to employment, the catalog failed to include the required verbatim disclosure:</p> <p>“This catalog includes programs that are approved by the California Bureau for Private Postsecondary Education and subject to the California Private Postsecondary Education Act of 2009 and others that are not. Certain rights and protections outlined in this catalog, including but not limited to student refund rights, cancellation rights, and Student Tuition Recovery Fund (STRF) eligibility, apply only to the following state approved programs:”.</p> <p><b>Correction:</b> The institution shall update the catalog to include the above-mentioned disclosure, pursuant to 5 CCR § 71810 (c).</p>
2	CEC § 94897 (l)	<p><b>Violation Description:</b> On pages 41 of the institution’s 2024-2025 catalog, the institution identifies it is approved</p>

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		<p>by BPPE, however the institution failed to define the term approval.</p> <p><b>Correction:</b> The institution shall update the statement in the catalog, where the institution states BPPE Approval to state, "BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009".</p>
3	CEC §94909 (a)(9) in conjunction with 5 CCR § 76120 (a)	<p><b>Violation Description:</b> On pages 35-36 of the institution's 2024-2025 catalog, reflects the prior Student Tuition Recovery Fund (STRF) assessment fee. In accordance with the regulations in effect as of April 1, 2024, the STRF assessment fee is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges.</p> <p><b>Correction:</b> The Institution shall update its catalog to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to CEC §94909 (a)(9) and 5 CCR § 76120 (a).</p>
4	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> On page 14 of the institution's 2024-2025 catalog, contains an unenforceable statement regarding the deduction of equipment within the cancellation period. The statement does not comply with CEC § 94920 (b).</p> <p><b>Correction:</b> The institution shall update the refund and cancelation policy in its catalog. The policy must demonstrate compliance with CEC § 94909 (a)(8)(B) and CEC § 94920 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
5	5 CCR § 71810 (b)(15) in conjunction with CEC § 94897 (s)	<p><b>Violation Description:</b> On page 15 and 23 of the institution’s 2024-2025 catalog, contains an unenforceable policy regarding withholding academic transcripts if the student has outstanding financial balance and fees. In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student. The statement in the catalog does not comply with CEC § 94897 (s).</p> <p><b>Correction:</b> The institution shall remove the non-compliant statement from the catalog. The institution’s policy must demonstrate compliance with 5 CCR 71810 (b)(15) and CEC § 94897 (s).</p>
6	CEC § 94909 (a)(3)(D)	<p><b>Violation Description:</b> The institution’s 2024-2025 catalog, failed to contain the required verbatim statement:  “The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting <a href="https://www.osar.bppe.ca.gov/">https://www.osar.bppe.ca.gov/</a>.”</p> <p><b>Correction:</b> The institution shall update the catalog, to include the above-mentioned statement, pursuant to CEC § 94909 (a)(3)(D).</p>
7	CEC § 94897 (s)	<p><b>Violation Description:</b> On page 7 of the institution’s enrollment agreement, contains an unenforceable policy regarding withholding transcripts until the student has completed all payments in full.</p> <p><b>Correction:</b> The institution shall remove the non-compliant statement from the enrollment agreement. The institution’s policy must demonstrate compliance with CEC § 94897 (s).</p>

Violation	Code Section Violated	Description of the violation and required correction.
8	5 CCR §76140 (a)(7)(11)(12)(13)	<p><b>Violation Description:</b> The institution's 2024 3<sup>rd</sup> Quarter STRF supporting documentation failed to contain record of the student's (7) Date enrollment agreement signed, (11) Third-party payer identifying information, (12) Total institutional charges charged, and (13) Total institutional charges paid.</p> <p>The institution's 2024 2<sup>nd</sup> Quarter STRF supporting documentation failed to contain record of the student's (7) Date enrollment agreement signed, (12) Total institutional charges charged, and (13) Total institutional charges paid.</p> <p><b>Correction:</b> The institution shall update the 2024 3<sup>rd</sup> and 2<sup>nd</sup> STRF supporting documentation, pursuant to 5 CCR § 76140 (a)(7)(11)(12)(13).</p>
9	CEC § 94913 (a)(5)	<p><b>Violation Description:</b> The institution failed to post on its website, a link to the institution's most recent annual report submitted to the Bureau. According to Bureau records, the most recent annual report submitted is the <a href="#">2022 Annual Report</a>.</p> <p><b>Correction:</b> The institution shall update the website to include a link to the institution's 2022 Annual Report, pursuant to CEC § 94913 (a)(5).</p>
10	CEC § 94897 (s)	<p><b>Violation Description:</b> The institution's website (<a href="https://pthcedu.com/transcript-request/">https://pthcedu.com/transcript-request/</a>) contains an unenforceable policy regarding transcripts will not be released until all PTHC debts are paid. This statement does not comply with CEC § 94897 (s).</p> <p><b>Correction:</b> The institution shall remove the non-compliant statement from the website. The institution's policy must demonstrate compliance with CEC § 94897 (s).</p>
11	5 CCR § 71760	<p><b>Violation Description:</b> The institution failed to provide self-monitoring procedures used by the institution to assure that it is maintained and operated in compliance with the Act and this Division.</p> <p><b>Correction:</b> The institution shall provide a copy of its self-monitoring procedures used by the institution to</p>

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		assure that it is maintained and operated in compliance with the Act and this Division, pursuant to 5 CCR § 71760.

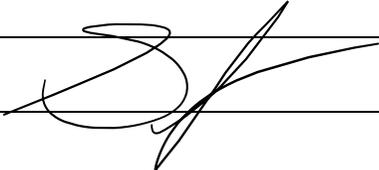
Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Stephen Musee, President/CEO
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title