



NOTICE TO COMPLY

CA- 73713030 -01172024

Institution Name:	Bastyr University	Institution Telephone:	(425) 602-3000
Institution Code:	73713030	Administrator Name:	Kathleen Fritch Associate Vice President
Street Address:	4106 Sorrento Valley Blvd San Diego, CA 92121	Inspection Date:	January 17, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(15)	<p>Violation Description: The institution’s catalog includes the required transferability disclosure however, the disclosure title failed to reflect the required format of capital letters, pursuant to CEC § 94909 (a)(15). (Page 74).</p> <p>Correction: The institution shall update the title of the transferability disclosure on page 74 of the catalog to reflect capital letters, pursuant to CEC § 94909 (a)(15).</p>
2	CEC § 94909 (a)(4)	<p>Violation Description: The institution’s catalog failed to specify the address or addresses where classes will be held pursuant to CEC § 94909 (a)(4).</p> <p>Correction: The institution shall update the catalog to include a statement that specifies the address or addresses where classes will be held, pursuant to CEC § 94909 (a)(4).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(9)	<p>Violation Description: The institution’s catalog failed to include an estimated schedule of total charges for the entire educational program, pursuant to CEC § 94909 (a)(9).</p> <p>Correction: The institution shall update the catalog to include an estimated schedule of total charges for the entire educational program, pursuant to CEC § 94909 (a)(9).</p>
4	CEC § 94909 (a)(11)	<p>Violation Description: The institution’s catalog failed to include the complete required statement specifying the loan refund a student is entitled to receive. The statement failed to include, “and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds”, pursuant to CEC § 94909 (a)(11).</p> <p>Correction: The institution shall update the catalog to include the complete required statement specifying the loan refund a student is entitled to receive. The statement shall include, “and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds”, pursuant to CEC § 94909 (a)(11).</p>
5	5CCR § 71810 (b)(13)(A)	<p>Violation Description: The institution’s catalog includes some information regarding housing however it does not state the specific information in regard to whether the institution has dormitory facilities under its control, pursuant to 5 CCR § 71810 (b)(13)(A).(Page 77).</p> <p>Correction: The institution’s catalog shall be updated to include a statement regarding whether the institution has dormitory facilities under its control, pursuant to 5 CCR § 71810 (b)(13)(A).</p>


Violation	Code Section Violated	Description of the violation and required correction.
6	5CCR § 71810 (b)(13)(B)	<p>Violation Description: The institution’s catalog includes information regarding housing however, it failed to include an estimation of the approximate cost or range of cost of the housing located reasonably near the institution's facilities, pursuant to 5 CCR § 71810 (b)(13)(B).</p> <p>Correction: The institution’s catalog shall include (add to existing verbiage) an estimation of the approximate cost or range of cost of the housing located reasonably near the institution's facilities, pursuant to 5 CCR § 71810 (b)(13)(B).</p>
7	CEC § 94911 (i)(1)(2)	<p>Violation Description: The institution’s enrollment agreement failed to follow the specific format of the disclosure, pursuant to CEC § 94911 (i)(1)(2). Added verbiage was inserted instead of including the statement (second paragraph) required to immediately follow the line for the student to initial, pursuant to CEC § 94911 (i)(1)(2).</p> <p>Correction: The institution’s enrollment agreement shall be updated so that it follows the required format of the disclosure, pursuant to CEC § 94911 (i)(1)(2). The institution shall relocate the inserted information to below the 2nd paragraph of the disclosure.</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution’s owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Kathleen Fritch Associate Vice President
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title