



**NOTICE TO COMPLY**  
 CU-81740018-02252025

Institution Name:	American EMT Academy	Institution Telephone:	(800) 477-6193
Institution Code:	81740018	Administrator Name:	Chris Siska
Street Address:	8429 White Oak Ave., #111 Rancho Cucamonga, CA 91730	Inspection Date:	February 25, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(A)	<p><b>Violation Description:</b> The institution’s 2024 catalog, failed to contain the required verbatim statement: “Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, (888) 370-7589 and (916) 263-1897.”</p> <p><b>Correction:</b> The institution shall update the catalog, to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(A).</p>
2	CEC § 94909 (a)(3)(C)	<p><b>Violation Description:</b> The institution’s 2024 catalog, failed to contain the required verbatim statement: “A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau’s internet website <a href="http://www.bppe.ca.gov">www.bppe.ca.gov</a>.”</p>

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		<p><b>Correction:</b> The institution shall update the catalog, to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(C).</p>
3	CEC §94909 (a)(15)	<p><b>Violation Description:</b> Although page 10 of the institution’s 2024 catalog contains the verbatim statement, the statement failed to identify the name of the program in the second sentence. If the institution offers more than one educational program, “the educational program” may be inserted within the statement.</p> <p><b>Correction:</b> The institution shall update the statement in the catalog, to include the name of the educational programs or reference the educational program, pursuant to CEC §94909 (a)(15).</p>
4	5 CCR § 71810 (b)(7)	<p><b>Violation Description:</b> The institution’s 2024 catalog, failed to contain policies and procedures for the award of credit for prior experiential learning.</p> <p><b>Correction:</b> The institution shall update the catalog, to include the above-mentioned policy pursuant to 5 CCR § 71810 (b)(7).</p>
5	5 CCR § 71810 (b)(4)(B)	<p><b>Violation Description:</b> The 2024 catalog failed to identify whether English language services are provided and, if so, the nature of the service and its cost.</p> <p><b>Correction:</b> The institution shall update its catalog to include the above-mentioned information, pursuant to 5 CCR § 71810 (b)(4)(B).</p>
6	CEC § 94909 (a)(5)	<p><b>Violation Description:</b> The institution’s 2024 catalog identifies a total of 170 hours (146 classroom hours and 24 clinical hours) is required to complete the EMT program. However, according to Bureau records 160 hours is required to complete the EMT program.</p> <p>For the EMT (Online Hybrid) program, the institution failed to identify the requirements for completion for the program, including the total number of clock hours required for completion. According to Bureau records</p>

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		<p>192 hours is required to complete the EMT (Online Hybrid) program.</p> <p><b>Correction:</b> The institution shall either provide proof of the documentation submitted to the Bureau’s Licensing Unit for the approval to update the total number of hours required for completion for the EMT program to 170 hours.</p> <p>If the institution did not receive approval from the Bureau to update EMT total program hours to 170 hours, the institution must contact the Bureau’s Licensing Unit at <a href="mailto:BPPE.Licensing@dca.ca.gov">BPPE.Licensing@dca.ca.gov</a> regarding information and requirements to update the Bureau’s records.</p> <p>Otherwise, if the Bureau’s records are correct the institution shall update the catalog to reflect the total number of clock hours required to complete the EMT program, in accordance with the Bureau’s records.</p> <p>The institution must also update its catalog to identify the requirements for completion for the EMT (Online Hybrid) program, including the total number of clock hours required for completion, pursuant to CEC § 94909 (a)(5).</p>
7	CEC §94909 (a)(9) in conjunction with 5 CCR § 76120 (a)	<p><b>Violation Description:</b> On page 7 of the institution’s 2024 catalog, reflects the prior Student Tuition Recovery Fund (STRF) assessment fee. In accordance with the regulations in effect as of April 1, 2024, the STRF assessment fee is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges.</p> <p><b>Correction:</b> The Institution shall update its catalog to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to CEC §94909 (a)(9) and 5 CCR § 76120 (a).</p>
8	5 CCR § 71810 (b)(6)	<p><b>Violation Description:</b> The institution’s 2024 catalog, failed to include information regarding the “County funding and scholarship program” that is described on the institution’s website <a href="https://americanemtacademy.com/emt-class-at-no-cost/">https://americanemtacademy.com/emt-class-at-no-cost/</a></p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p><b>Correction:</b> The institution shall update its catalog to include information regarding the institution's policies and practices regarding any form of financial aid including the "County funding and scholarship programs" described on the institution's website.</p> <p>Otherwise, if the institution does not accept EDD/County funding programs, the institution shall move the information from its website.</p>
9	CEC § 94911 (a)	<p><b>Violation Description:</b> On page 1 of the institution's enrollment, the institution identifies a total of 170 hours is required to complete the EMT program. However, according to Bureau records 160 hours is required to complete the EMT program.</p> <p><b>Correction:</b> The institution shall either provide proof of the documentation submitted to the Bureau's Licensing Unit for the approval to update the total hours for the EMT to 170 hours.</p> <p>If the institution did not receive approval from the Bureau to update EMT total program hours to 170 hours, the institution must contact the Bureau's Licensing Unit at <a href="mailto:BPPE.Licensing@dca.ca.gov">BPPE.Licensing@dca.ca.gov</a> regarding information and requirements to update the Bureau's records.</p> <p>Otherwise, if the Bureau's records are correct the institution shall update the enrollment agreement to reflect the total number of clock hours required to complete the EMT program, in accordance with the Bureau's records, pursuant to CEC § 94911 (a).</p>
10	5 CCR § 71800 (e)(11) in conjunction with 5 CCR § 76120 (a)	<p><b>Violation Description:</b> Page 1 of the institution's enrollment agreement reflects the prior Student Tuition Recovery Fund (STRF) assessment fee. In accordance with the regulations in effect as of April 1, 2024, the STRF assessment fee is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges.</p> <p><b>Correction:</b> The institution shall update its enrollment agreement to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to 5 CCR § 71800 (e)(11) and 5 CCR § 76120 (a).</p>

Violation	Code Section Violated	Description of the violation and required correction.
11	CEC § 94911 (g)(1)(2)	<p><b>Violation Description:</b> The statements on page 2 of the institution’s enrollment agreement are incomplete and missing parts of the specific statement.</p> <p><b>Correction:</b> The institution shall update the specific statements in the enrollment agreement, pursuant to CEC § 94911 (g)(1)(2).</p>
12	CEC § 94913 (a)(1) in conjunction with 5 CCR §71810 (a)	<p><b>Violation Description:</b> The institution’s website (<a href="https://americanemtacademy.com/bureau-for-post-private-secondary/">https://americanemtacademy.com/bureau-for-post-private-secondary/</a>) failed to contain a recently updated catalog. The website address to the catalog links to an outdated (2019-2023) catalog.</p> <p><b>Correction:</b> The institution shall update its website to include a recently updated catalog, pursuant to CEC § 94913 (a)(1) and 5 CCR §71810 (a).</p>
13	CEC § 94913 (a)(2)	<p><b>Violation Description:</b> The institution failed to post on its website, a link to the institution’s 2022-2023 School Performance Fact Sheets.</p> <p><b>Correction:</b> The institution shall update its website to include a link to the institution’s 2022-2023 School Performance Fact Sheets, pursuant to CEC § 94913 (a)(2).</p>
14	CEC § 94913 (a)(5)	<p><b>Violation Description:</b> The institution failed to post on its website, a link to the institution’s most recent annual report submitted to the Bureau. According to Bureau records, the most recent annual report submitted is the <a href="#">2022 Annual Report</a>.</p> <p><b>Correction:</b> The institution shall update its website to include a link to the institution’s 2022 Annual Report, pursuant to CEC § 94913 (a)(5).</p>
15	5 CCR § 71660	<p><b>Violation Description:</b> The institution’s website (<a href="https://americanemtacademy.com/orange-county-emt-school/">https://americanemtacademy.com/orange-county-emt-school/</a>) is advertising that it has a new location, located at 1100 E Orangethorpe Ave, Suite 195, Anaheim, CA 92807. However, the Bureau does not have record of this new location.</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p><b>Correction:</b> The institution shall either provide proof of the documentation and/or approval from the Bureau's Licensing Unit to add a satellite location at 1100 E Orangethorpe Ave, Suite 195, Anaheim, CA 92807.</p> <p>Otherwise, the institution must contact the Bureau's Licensing Unit <a href="mailto:BPPE.Licensing@dca.ca.gov">BPPE.Licensing@dca.ca.gov</a> to add the new location.</p>
16	CEC § 94897 (g)	<p><b>Violation Description:</b> On the institution's website (<a href="https://americanemtacademy.com/referral-program/">https://americanemtacademy.com/referral-program/</a>) the institution states, "After referring a friend to our EMT class, we will be giving you \$50 in the form of a check or visa gift card." This statement does not comply with CEC § 94897 (g).</p> <p><b>Correction:</b> The institution shall remove the non-compliant statement from the website. The institution's policies must demonstrate compliance with CEC § 94897 (g).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Chris Siska, Owner/Program Director
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title