



**NOTICE TO COMPLY**  
 CA-3013881 -062024

Institution Name:	Montessori Teacher Training Institute	Institution Telephone:	(805) 709-7877
Institution Code:	3013881	Administrator Name:	Ann Balasuriya
Street Address:	19900 El Toro Road Silverado Canyon, CA 92679	Inspection Date:	July 31, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	<p><b>Violation Description:</b> The institution’s catalog failed to include the required statement regarding “The Office of Student Assistance and Relief” (OSAR) pursuant to CEC § 94909 (a)(3)(D).</p> <p><b>Correction:</b> The institution shall update the catalog to include the required statement regarding, “The Office of Student Assistance and Relief” (OSAR) pursuant to CEC § 94909 (a)(3)(D).</p>
2	5CCR § 76215 (b)	<p><b>Violation Description:</b> The institution’s catalog failed to include the most recent STRF disclosure pursuant to 5CCR § 76215 (b).</p> <p><b>Correction:</b> The institution’s catalog shall be updated to include the most recent STRF disclosure pursuant to 5CCR § 76215 (b). (page 14-15) (the disclosure must be verbatim)</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	5CCR § 76215 (a)	<p><b>Violation Description:</b> The institution’s enrollment agreement failed to include the complete STRF disclosure pursuant to 5CCR § 76215 (a). (the following sentence is missing, “You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.”)</p> <p><b>Correction:</b> The institution’s enrollment agreement shall be updated to include the complete STRF disclosure pursuant to 5CCR § 76215 (a). (the disclosures must be verbatim, only (a) is required in the enrollment agreement) (page 2)</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution’s owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Ann Balasuriya
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	<i>Laura Cheah</i>

**NOTICE TO COMPLY DECLARATION**  
CA-3013881 -062024

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title