



AFFIRMED CITATION ORDER

Citation Issued To: American Medical Sciences Center (formerly known as AMERICAN MEDICAL SCIENCES CENTER) 225 West Broadway, Suite 410 Glendale, CA 91204 Institution Code: 1929331	Citation Number: 2324169
	Total Fine Amount: \$2,002.00
	Order of Abatement Included: Yes

Elizabeth Elias issues this affirmed citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

LICENSING HISTORY

- On or about October 6, 2022, the Bureau renewed an Approval to Operate an Accredited Private Postsecondary Institution, Institution Code 1929331, to American Medical Sciences Center (formerly known as AMERICAN MEDICAL SCIENCES CENTER), hereinafter referred to as the "Institution". This Approval to Operate will expire on or about February 28, 2025.

DISCIPLINE HISTORY

- The Institution has no prior discipline history.

CITATION JURISDICTION

- This administrative citation is issued to the Institution pursuant to the statutory provisions of California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

CITATION HISTORY

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4. On or about June 24, 2024, the Bureau issued Citation No. 2324169. On or about June 27, 2024, the Bureau received an appeal with a request for an informal conference. The informal conference was held on July 15, 2024. No new substantive facts were presented during the informal conference; therefore, the Bureau affirms Citation No. 2324169.

CAUSE FOR CITATION & ASSESMENT OF FINE AND/OR ORDER OF ABATEMENT

5. The Institution is in violation of the following Bureau laws and regulations:

<p>Violation #1:</p> <p>CCR Section 71920 (b)(1)(C) – Student Records</p>
<p>Cause for Citation: On or about May 9, 2023, the Bureau initiated an investigation based on a complaint received.</p> <p>A Bureau investigation determined that of six (6) student files reviewed none of the files contained written records and transcripts of any formal education or training, testing, or experience that are relevant to the student's qualifications for admission to the institution or the institution's award of credit or acceptance of transfer credits. Specifically, the student files did not contain grades or findings from any examination of academic ability or educational achievement used for admission or college placement purposes.</p>
<p>Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class C" violation. The Institution is issued a fine of \$1,000.00.</p>
<p>Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:</p> <p>The Bureau orders the Institution to ensure all student records follow the law pursuant to CCR, Title 5, section 71920. The Institution must submit a statement of attestation they have corrected the violation and ensured that all student records contain grades or findings from any examination of academic ability or educational achievement used for admission or college placement purposes. The statement of attestation must be dated and signed by an authorized representative of the Institution.</p>

Violation #2:

CCR Section 71920 (b)(9) – Student Records

Cause for Citation: On or about May 9, 2023, the Bureau initiated an investigation based on a complaint received.

A Bureau investigation determined that of six (6) student files reviewed none of the files contained a document showing the total amount of money received from or on behalf of the student and the date or dates on which the money was received.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class C” violation. The Institution is issued a fine of \$501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records follow the law pursuant to CCR, Title 5, section 71920. The Institution must submit a statement of attestation they have corrected the violation and ensured that all student records contain documentation showing the total amount of money received from or on behalf of a student and the date or dates on which the money was received. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #3:

CCR Section 71920 (b)(4) – Student Records

Cause for Citation: On or about May 9, 2023, the Bureau initiated an investigation based on a complaint received.

A Bureau investigation determined that, of six (6) student files reviewed, four (4) of the files did not contain record of the dates of withdrawal from the institution.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class C” violation. The Institution is issued a fine of \$501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records follow the law pursuant to CCR, Title 5, section 71920. The Institution must submit a statement of attestation they have corrected the violation and ensured that all withdrawn student records contain a record of the dates of withdrawal from the institution. The statement of attestation must be dated and signed by an authorized representative of the Institution.

COMPLIANCE WITH ORDER OF ABATEMENT

6. In accordance with the provisions of CEC section 94936 and 5 CCR sections 75020 and 75040, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this affirmed citation. Evidence of compliance with the order of abatement may sent by mail or email to:
 - Mail: Bureau for Private Postsecondary Education
Attn: Discipline Unit – Giovanni Alon
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834
 - Email: bppe.discipline@dca.ca.gov
 - In the subject line, please include the Institution name and citation number.

COMPLIANCE WITH ASSESSMENT OF FINE

7. In accordance with the provisions of CEC section 94936, and 5 CCR section 75020 et seq., the Bureau hereby orders this assessment of fines in the total amount of \$ 2,002.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of issuance of this affirmed citation. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

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Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education
Attn: Discipline Unit – Giovanni Alon
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

NOTICE OF APPEAL RIGHTS

8. Pursuant to 5 CCR section 75040(d), the affirmed decision is considered final, unless a request for a hearing was filed timely.

If the Institution requested a hearing and no longer chooses to proceed with the hearing, the Institution may request to withdraw the request for a hearing. If the Institution has not requested to withdraw the hearing, a hearing will be set to hear the matter.

COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE

9. Pursuant to 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine. The Bureau may also enforce the administrative fine as if it were a money judgment pursuant to CEC section 94936.

BUREAU CONTACT INFORMATION

10. If you have any questions regarding this Citation, please contact Giovanni Alon, Citation Analyst by email at Giovanni.Alon@dca.ca.gov or by phone at (916) 574-7703.

Citation Number: 2324169
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“Original Signature on File”

8/15/2024

Elizabeth Elias
Deputy Bureau Chief of Enforcement

Citation Date of Issuance

Enclosures:

- Payment of Fine
- Declaration of Service by Certified and First-Class Mail