



## CITATION ORDER

<p><b>Citation Issued To:</b>          UNM Vocational, Inc. dba Truck Nation School          4800 Elm Street          Salida, CA 95368</p> <p><b>Institution Code:</b>          27129939</p>	<p><b>Citation Number:</b>          2223135</p> <hr/> <p><b>Total Fine Amount:</b>  <span style="color: red; font-weight: bold;">\$18,006.00</span></p> <hr/> <p><b>Order of Abatement Included:</b> Yes</p>
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Elizabeth Elias issues this citation in her official capacity as Enforcement Chief of the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

### LICENSING HISTORY

1. On or about July 11, 2019, the Bureau issued an Approval to Operate a Private Postsecondary Institution to UNM Vocational, Inc. dba Truck Nation School (hereinafter referred to as the "Institution"). This Approval to Operate will expire on or about July 10, 2024, unless renewed.

### DISCIPLINE HISTORY

2. The Institution has no prior discipline history.

### CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to the statutory provisions of Business and Professions Code (BPC) section 125.9; California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (CCR) section 75020 for the violation(s) described below.

### CAUSE FOR CITATION & ASSESMENT OF FINE AND/OR ORDER OF ABATEMENT

4. The Institution is in violation of the following Bureau laws and regulations:

Citation Number: 2223135

Institution: UNM Vocational, Inc. dba Truck Nation School

Institution Code: 27129939

**Violation #1:**

**5 CCR section 74110 – Annual Report in conjunction with CEC section 94934 – Annual Report**

**Cause for Citation:** A review of the Bureau's records confirm the Institution failed to submit all components of the 2020 Annual Report which was due to the Bureau by December 1, 2021. A reminder notice was sent to the Institution on or about the following dates: June 23, 2021, and August 10, 2021.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit the 2020 Annual Report pursuant to 5 CCR section 74110 and CEC section 94934.

**Violation #2:**

**5 CCR section 71745 (a)(c) – Financial Resources, in conjunction with CEC section 94885 (a)(6)(9) – Minimum Operating Standards**

**Cause for Citation:** On or about May 26, 2022, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5 (a). During the inspection, Bureau staff requested a copy of the Institution's current financial statements for review; however, the Institution failed to provide a copy upon request.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "A" violation. The Institution is issued a fine of \$2,501.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit the following:

1. Current financial statements for year-end 2022 which demonstrates compliance with 5 CCR section 71745 (a)(c).

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2. In an electronic format, a roster of all currently enrolled students that includes the student: (1) names, (2) addresses, (3) telephone numbers, (4) email addresses, (5) program in which they are enrolled, (6) date of enrollment, (7) total cost of the program and (8) the total amount the student has paid.

**Violation #3:**

**5 CCR section 76140 (a)(1-13)(b) – Record-Keeping Requirements and 5 CCR section 71930 (e) – Maintenance Records**

**Cause for Citation:** On or about May 26, 2022, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5 (a). Bureau staff requested a copy of the substantiating data for the Student Tuition Recovery Fund (STRF) for the 1<sup>st</sup> and 2<sup>nd</sup> reporting periods of 2022. The Institution provided a copy of an invoice sheet; however, it did not contain the required substantiating data for STRF.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class B” violation. The Institution is issued a fine of \$1,001.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to correct the violation and submit a copy of the substantiating data for the most current STRF reporting period that includes all the required data pursuant to 5 CCR section 76140 to the Bureau. In addition, the Institution must submit a statement of attestation they have corrected the violation and ensured that the substantiating data for STRF is maintained. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #4:**

**5 CCR section 74112 (m)(1-9) – Uniform Data – Annual Report, Performance Fact Sheet and 5 CCR section 71930 (e) – Maintenance Records**

**Cause for Citation:** On or about May 26, 2022, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5 (a). Bureau staff

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requested a copy of the substantiating data for the 2019-2020 School Performance Fact Sheet (SPFS) for review; however, the Institution's Office Assistant stated that they did not have the required substantiating data for the SPFS.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to correct the violation and submit a copy of the substantiating data for the 2020-2021 SPFS that includes all the required data pursuant to 5 CCR section 74112. In addition, the Institution must submit a statement of attestation they have corrected the violation and ensured that the substantiating data for SPFS is maintained. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #5:**

**CEC Section 94902 (b)(1)(3) – General Enrollment Requirements and CEC Section 94912 – Signature, Initials Required**

**Cause for Citation:** On or about May 26, 2022, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5 (a). Bureau staff reviewed student files and found that the files did not contain a signed SPFS. The Institution's Office Assistant stated that students are referred to the Institution's website to obtain the SPFS and it is not signed by the student nor retained in the student files.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$1,001.00.

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**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to provide each current student with a copy of the SPFS and follow the terms set forth in CEC Section 94912. In addition, upon completion of providing students with a copy of the SPFS, the Institution must submit a statement of attestation they have corrected the violation and ensured that all student files contain a signed SPFS. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #6:**

**5 CCR section 76130 – Collection and Submission of Assessments**

**Cause for Citation:** The Institution failed to submit the Student Tuition Recovery Fund (STRF) Assessment Reporting form and pay any applicable fees as required for the 4th quarter reporting period of 2022.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class C” violation. The Institution is issued a fine of \$501.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit the Student Tuition Recovery Fund (STRF) Assessment Reporting form and pay any applicable fees as required for the 4th quarter reporting period of 2022.

**Violation #7:**

**5 CCR section 74110 – Annual Report in conjunction with CEC section 94934 – Annual Report**

**Cause for Citation:** A review of the Bureau's records confirm the Institution failed to submit all components of the 2021 Annual Report which was due to the Bureau by December 1, 2022. A reminder notice was sent to the Institution on or about the following dates: June 28, 2022, July 14, 2022, and July 26, 2022.

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**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$5,000.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit the 2021 Annual Report pursuant to 5 CCR section 74110 and CEC section 94934.

**Violation #8:**

**5 CCR section 76130 – Collection and Submission of Assessments**

**Cause for Citation:** The Institution failed to submit the Student Tuition Recovery Fund (STRF) Assessment Reporting form and pay any applicable fees as required for the 1st quarter reporting period of 2023.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class C” violation. The Institution is issued a fine of \$501.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit the Student Tuition Recovery Fund (STRF) Assessment Reporting form and pay any applicable fees as required for the 1st quarter reporting period of 2023.

### **COMPLIANCE WITH ORDER OF ABATEMENT**

5. In accordance with the provisions of CEC section 94936 and CCR, Title 5, section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation. Evidence of compliance with the order of abatement may be sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Cheryl Lardizabal  
1747 North Market, Blvd., Suite 225

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Institution: UNM Vocational, Inc. dba Truck Nation School

Institution Code: 27129939

Sacramento, CA 95834

- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
  - In the subject line, please include the Institution name and citation number.

### **COMPLIANCE WITH ASSESSMENT OF FINE**

6. In accordance with the provisions of CEC section 94936, and CCR, Title 5, sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$18,006.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of issuance of this citation. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Cheryl Lardizabal  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

### **NOTICE OF APPEAL RIGHTS**

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to CCR, Title 5, section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, you may submit a written request to the Bureau or submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form within 30 days from the date of issuance of this citation.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

### **COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE**

8. Pursuant to BPC section 125.9 and CCR, Title 5, 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to CCR, Title 5, 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

### **BUREAU CONTACT INFORMATION**

9. If you have any questions regarding this Citation, please contact Cheryl Lardizabal, Citation Analyst by email at [Cheryl.Lardizabal@dca.ca.gov](mailto:Cheryl.Lardizabal@dca.ca.gov) or by phone at (916) 574-7247.

“Original Signature on File”

5/12/2023

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Elizabeth Elias  
Enforcement Chief

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Citation Date of Issuance

#### Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail