



## MODIFIED CITATION ORDER

<b>Citation Issued To:</b> Medtek College Hayward 3524 Breakwater Ave., Suite E Hayward, CA 94545  <b>Institution Code:</b> 84613594	<b>Citation Number:</b> 24250166
	<b>Total Fine Amount:</b> <b>\$2,503.00</b>
	<b>Order of Abatement Included:</b> Yes

Elizabeth Elias issues this modified citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

### LICENSING HISTORY

- On or about February 2, 2023, the Bureau issued an Approval to Operate a Private Postsecondary Institution, Institution Code 84613594, to Medtek College Hayward, hereinafter referred to as the "Institution." This Approval to Operate will expire on or about February 2, 2028, unless renewed.

### DISCIPLINE HISTORY

- The Institution has no prior discipline history.

### CITATION JURISDICTION

- This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

### CITATION HISTORY

- On or about December 21, 2024, the Bureau issued Citation No. 24250166. On or about January 10, 2025, the Bureau received an appeal with a request for an informal conference. The informal conference was held on March 14, 2025. New substantive facts were presented during the informal conference; therefore, the Bureau modifies the citation as follows:

**CAUSE FOR CITATION &  
MODIFIED ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT**

5. The Institution is in violation of the following Bureau laws and regulations:

**Violation #1:**

**5 CCR section 71920(b)(1)(A) - Student Records and 5 CCR section 71930(a) – Maintenance of Records**

**Cause for Citation:** On or about January 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5(a). Bureau staff reviewed nine student files and found that one of three withdrawn student files reviewed did not contain verification of high school diploma or G.E.D. in accordance with the Institutions own Admissions Policy.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$2,501.00.

**Administrative Fine: Modified. The Bureau modifies the administrative fine from \$2,501.00 to \$1,001.00. The Bureau modifies the violation from a “Class A” to a “Class B” violation.**

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation that they will maintain required student records pursuant to 5 CCR section 71920 and 71930. The statement of attestation must be signed and dated by an authorized representative of the Institution.

**Order of Abatement: Affirmed.**

**Violation #2:**

**CEC section 94897(u) - Prohibited Business Practices**

**Cause for Citation:** On or about January 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5(a). Bureau staff

found that the Institution failed to adhere to its own admissions policy requiring proof of either a high school diploma or GED for admission.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

**Administrative Fine: Modified. The Bureau modifies the administrative fine from \$2,501.00 to \$1,001.00. The Bureau modifies the violation from a "Class A" to a "Class B" violation.**

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation that they have corrected the violation and will ensure that the institution adheres to its stated policies pursuant to CEC section 94897(u). The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Order of Abatement: Affirmed.**

**Violation #3:**

**5 CCR section 71920(b)(10) – Student Records and 5 CCR section 71930(a) – Maintenance of Records**

**Cause for Citation:** On or about January 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5(a). Bureau staff reviewed nine student files and found that one of three student files reviewed failed to include a refund document consistent with 5 CCR section 71920(b)(10).

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$1,001.00.

**Administrative Fine: Modified. The Bureau modifies the administrative fine from \$1,001.00 to \$501.00. The Bureau modifies the violation from a "Class B" to a "Class C" violation.**

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records follow the law pursuant to CEC sections 94900 and CCR, Title 5, section 71920 and 71930. The Institution must submit a statement of attestation they have corrected the violation and ensured that all student records contain refund information. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Order of Abatement: Affirmed.**

### COMPLIANCE WITH ORDER OF ABATEMENT

6. In accordance with the provisions of CEC section 94936 and 5 CCR sections 75020 and 75040, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this modified citation. Evidence of compliance with the order of abatement may sent by mail or email to:
  - Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Aurzella Izmarai-Karimi  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834
  - Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
    - In the subject line, please include the Institution name and citation number.

### COMPLIANCE WITH ASSESSMENT OF FINE

7. In accordance with the provisions of CEC section 94936, and 5 CCR section 75020 et seq., the Bureau hereby orders this assessment of fines in the total amount of \$2,503.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this modified citation. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Aurzella Izmarai-Karimi

Citation Number: 24250166  
Institution: Medtek College Hayward  
Institution Code: 84613594

1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

### **NOTICE OF APPEAL RIGHTS**

8. Pursuant to 5 CCR section 75040(d), the modified decision is considered final, unless a request for a hearing was filed timely.

If the Institution requested a hearing and no longer chooses to proceed with the hearing, the Institution may request to withdraw the request for a hearing.

### **COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE**

9. Pursuant to 5 CCR section 75050, payment of the fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine. The Bureau may also enforce the administrative fine as if it were a money judgment pursuant to CEC section 94936.

### **BUREAU CONTACT INFORMATION**

10. If you have any questions regarding this Citation, please contact Aurzella Izmarai-Karimi, Citation Analyst by email at [Aurzella.Izmarai@dca.ca.gov](mailto:Aurzella.Izmarai@dca.ca.gov) or by phone at (916) 574-7344.

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Elizabeth Elias  
Deputy Bureau Chief of Enforcement

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Citation Date of Issuance

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Enclosures:

- Payment of Fine
- Declaration of Service by Certified and First-Class Mail