



## NOTICE TO COMPLY

CA- 85210147-101524

Institution Name:	Mount Madonna Institute	Institution Telephone:	(408) 846-4060
Institution Code:	85210147	Administrator Name:	Jen Rand
Street Address:	445 Summit Road, Watsonville, CA 95076	Inspection Date:	10/15/2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5, CCR § 71810 (b)(1)	<p><b>Violation Description:</b> The institution’s catalog failed to specifically outline the beginning and ending dates defining the time-period covered. The current dates on the catalog indicate: “January-December 2024.” The dates should be specific and include “Month, Day, Year – Month, Day, Year.</p> <p><b>Correction:</b> The institution shall update the catalog to include the beginning and ending dates defining the time period covered by the catalog, pursuant to 5, CCR § 71810 (b)(1).</p>
2.	5, CCR § 71810 (b)(9)	<p><b>Violation Description:</b> The Institution’s catalog failed to contain a description of the facilities and of the types of equipment and materials that will be used for instruction that demonstrates compliance.</p> <p><b>Correction:</b> The institution shall update the catalog to include the above information, pursuant to 5, CCR § 71810 (b)(9).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3.	CEC § 94909 (a)(9) in conjunction with 5 CCR § 76120 (a)	<p><b>Violation Description:</b> Pages 88 and 89 of the institution's catalog, the institution failed to update the current STRF assessment fee within its list of tuition and fees, which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges.</p> <p><b>Correction:</b> The institution shall update the catalog to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to CEC § 94909 (a)(9) and 5 CCR § 76120 (a).</p>
4.	5, CCR § 76215 (b)	<p><b>Violation Description:</b> Page 106 of the institution's catalog contains the required STRF statement. However, the statement references the Bureau's old address and old telephone number.</p> <p><b>Correction:</b> The institution shall update the STRF statement in the institution's catalog with the Bureau's current address (1747 North Market Boulevard, Suite 225, Sacramento, California, 95834), and current telephone number (916-574-8900) or (888) 370-7589), pursuant to 5, CCR § 76215 (b).</p>
5	CEC § 94909 (a)(7)	<p><b>Violation Description:</b> The institution's catalog failed to include the information regarding the faculty and their qualifications.</p> <p><b>Correction:</b> The institution's catalog shall include the information regarding the faculty and their qualifications, pursuant to CEC § 94909 (a)(7).</p>
6	5, CCR § 71810 (b)(13)(B).	<p><b>Violation Description:</b> The institution's catalog failed to contain housing information to include the availability of housing located reasonably near the institution's facilities and an estimation of the approximate cost or range of cost of the housing.</p> <p><b>Correction:</b> The institution's catalog shall include the above information pursuant to 5, CCR § 71810 (b)(13)(B).</p>
7	CEC § 94909 (a)(3)(D)	<p><b>Violation Description:</b> The institution catalog failed to include the following disclosure.</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p>“The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888 370 7580) or by visiting (www.osar.bppe.ca .gov).”</p> <p><b>Correction:</b> The institution shall update the catalog to include the Office of Student Assistance and Relief disclosure, pursuant to CEC § 94909 (a)(3)(D).</p>
8	5, CCR § 76215 (a)	<p><b>Violation Description:</b> Page 5 of the institution’s enrollment agreement contains an outdated description of the student’s rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF). The language of 5, CCR §76125, description of the student’s rights and responsibilities with respect to the Student Tuition Recovery Fund, was changed in August of 2017.</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to reflect the most current language of the description of the student’s rights and responsibilities with respect to the Student Tuition Recovery Fund. pursuant to 5, CCR § 76215 (a).</p>
9	CEC § 94913 (a)(1)	<p><b>Violation Description:</b> The institution’s website failed to include the institution’s catalog for current year.</p> <p><b>Correction:</b> The institution shall update the website that includes a link to the current catalog, pursuant to CEC § 94913 (a)(1).</p>
10	CEC § 94913 (a)(2)	<p><b>Violation Description:</b> The institution’s website included year 2020-2021 SPFS, however failed to include the year 2021-2022 School Performance Fact Sheet for each educational program offered by the institution.</p> <p><b>Correction:</b> The institution shall update its website to include a School Performance Fact Sheet for year 2021-2022 for each education program offered by the institution, pursuant to CEC § 94913 (a)(2).</p>

Violation	Code Section Violated	Description of the violation and required correction.
11	CEC § 94913 (a)(5)	<p><b>Violation Description:</b> The institution's website failed to include the most recent annual report submitted to the bureau for year 2022.</p> <p><b>Correction:</b> The institution shall update the website that includes a link to the most recent annual report submitted to the bureau, pursuant to CEC § 94913 (a)(5).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Jen Rand, Assistant to the President
Bureau Compliance Analyst Name:	Gurinder Sandhu
Bureau Compliance Analyst Signature:	<i>G Sandhu</i>

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title