



NOTICE TO COMPLY

CA-12721103-100824

Institution Name:	Modern Montessori Teacher Education College	Institution Telephone:	(916)885-8530
Institution Code:	12721103	Administrator Name:	Melanie Brown
Street Address:	2635 Chestnut Hill Drive, Sacramento, CA 95826	Inspection Date:	10/08/2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(1)	<p>Violation Description: Page 1 of the institution's catalog failed to include institution's phone number.</p> <p>Correction: The institution's catalog shall contain the above information, pursuant to CEC § 94909 (a)(1).</p>
2	5, CCR § 71810 (b)(1)	<p>Violation Description: The institution's catalog failed to update the specific beginning and ending dates defining the time period covered by the catalog.</p> <p>Correction: The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(1).</p>
3	5, CCR § 71810 (b)(9)	<p>Violation Description: The institution's catalog failed to include the types of equipment and materials that will be used or instruction that demonstrates compliance.</p> <p>Correction: The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(9).</p>

Violation	Code Section Violated	Description of the violation and required correction.
4	5, CCR § 71810 (b)(10)	<p>Violation Description: The institution's catalog failed to contain the procedures for student access to the learning resources.</p> <p>Correction: The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(10).</p>
5	CEC § 94909 (a)(9) in conjunction with 5, CCR § 76120 (a)	<p>Violation Description: The institution's catalog, failed to contain the current STRF assessment fee within the list of tuition fees.</p> <p>Correction: The institution shall update the catalog to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to CEC § 94909 (a)(9) and 5, CCR § 76120 (a).</p>
6	CEC § 94909 (a)(15)	<p>Violation Description: On page 13 of the Institution's catalog the institution inserted the institution's name within the section of the disclosure that requires the "name of the educational program" or if institution offers more than one educational program, "the educational program" may be inserted.</p> <p>Correction: The institution shall update the disclosure on page 13 of the catalog, pursuant to CEC § 94909 (a)(15).</p>
7	5, CCR § 71810 (b)(3)	<p>Violation Description: The institution's catalog failed to specify whether visa services are provided or whether the institution will vouch for student status and any associated charges.</p> <p>Correction: The institution shall update the catalog to include above information pursuant to 5, CCR § 71810 (b)(3).</p>
8	5, CCR § 71810 (b)(4)(A)	<p>Violation Description: The institution's catalog failed to contain the language proficiency information including level of proficiency required of the students and the kind of documentation of proficiency that will be accepted.</p> <p>Correction: The institution shall update the catalog to include the above information, pursuant to 5, CCR § 71810 (b)(4)(A).</p>

Violation	Code Section Violated	Description of the violation and required correction.
9	CEC § 94909 (a)(5)	<p>Violation Description: The institution's catalog failed to contain a description of the programs offered and a description of the instruction provided in each of the courses offered by the institution, the requirements for completion of each program, including required courses, and final tests or examinations any required internships or externships, and the total number of credit hours, clock hours, or other increments required for completion.</p> <p>Correction: The institution shall update the catalog with the above information, pursuant to CEC § 94909 (a)(5).</p>
10	CEC § 94909 (a)(9)	<p>Violation Description: The institution catalog failed to contain the schedule of total charges for a period of attendance and an estimated schedule of total charges for the entire education program.</p> <p>Correction: The institution shall update the catalog with the above information, pursuant to CEC § 94909 (a)(9).</p>
11	5, CCR § 76215 (a)	<p>Violation Description: The institution's catalog failed to contain a description of the students' rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF).</p> <p>Correction: The institution shall update the catalog with the above information, pursuant to 5, CCR § 76215 (a).</p>
12	5, CCR § 76215 (b)	<p>Violation Description: The institution's catalog failed to contain a description of the students' rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF).</p> <p>Correction: The institution shall update the catalog with the above information, pursuant to 5, CCR § 76215 (b)</p>
13	CEC § 94909 (a)(8)(B)	<p>Violation Description: Page 12 of the institution's catalog failed to include refund policies and a description of the procedures that a student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund consistent with the requirement.</p> <p>Correction: The institution shall update the institution's catalog with the above information, pursuant to CEC § 94909 (a)(8)(B).</p>

Violation	Code Section Violated	Description of the violation and required correction.
14	CEC § 94909 (a)(8)(C)	<p>Violation Description: The institution’s catalog failed to contain probation policies.</p> <p>Correction: The institution shall update the institution’s catalog with the above information, pursuant to CEC § 94909 (a)(8)(C).</p>
15	CEC § 94909 (a)(8)(E).	<p>Violation Description: The institution’s catalog failed to contain leave of absence policies.</p> <p>Correction: The institution shall update the institution’s catalog with the above information, pursuant to CEC § 94909 (a)(8)(E).</p>
16	5, CCR § 71810 (b)(13)(B)	<p>Violation Description: The institution’s catalog failed to include the availability of housing located reasonably near the institution’s facilities and an estimation of the approximate cost or range of cost of the housing.</p> <p>Correction: The institution shall update the institution’s catalog with the above information, pursuant to 5, CCR § 71810 (b)(13)(B).</p>
17	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution catalog failed to include the following disclosure: “The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888-370-7580) or by visiting (www.osar.bppe.ca .gov).”</p> <p>Correction: The institution shall update the catalog to include the Office of Student Assistance and Relief disclosure, pursuant to CEC § 94909 (a)(3)(D).</p>
18	5, CCR § 71810 (b)(11).	<p>Violation Description: The institution’s catalog failed to include the distance education disclosure.</p> <p>Correction: The institution shall update the institution’s catalog with the above information, pursuant to 5, CCR § 71810 (b)(11).</p>

Violation	Code Section Violated	Description of the violation and required correction.
19	5, CCR § 71800 (b)	<p>Violation Description: The institution's enrollment agreement failed to include the period covered by the enrollment agreement.</p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to 5, CCR § 71800 (b).</p>
20	5, CCR § 71800 (c)	<p>Violation Description: The institution's enrollment agreement failed to include the program start date and schedule completion date.</p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to 5, CCR § 71800 (c).</p>
21	5, CCR § 71800 (d)	<p>Violation Description: The institution's enrollment agreement failed to include the date by which the student must exercise his or her right to cancel or withdraw, and the refund policy.</p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to 5, CCR § 71800 (d).</p>
22	5, CCR § 71800 (e)(11) conjunction with 5, CCR § 76120 (a)	<p>Violation Description: The institution's enrollment agreement failed to include the Student Tuition Recovery fund fee (non-refundable) under the itemization of charges.</p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to 5, CCR § 71800 (e)(11) conjunction with 5, CCR § 76120 (a)</p>
23	CEC § 94911 (b)	<p>Violation Description: The institution's enrollment agreement failed to include the student's obligation to the Student Tuition Recovery Fund, clearly identified as nonrefundable charge.</p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to CEC § 94911 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
24	5, CCR § 76120 (a)	<p>Violation Description: The institution's enrollment agreement failed to contain a description of the students' rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF).</p> <p>Correction: The institution shall update the enrollment agreement to the above information pursuant to 5, CCR § 76120 (a).</p>
25	CEC § 94911 (e)(3)	<p>Violation Description: The institution's enrollment agreement failed to include a description of the procedures that a student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.</p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to CEC § 94911 (e)(3).</p>
26	CEC § 94913 (2)	<p>Violation Description: The institution's website failed to include the clear and conspicuous link to the institution's most recent SPFS or if the information is not available yet a note stating when it will be available.</p> <p>Correction: The institution shall update its website to include the above information, pursuant to CEC § 94913 (a)(2).</p>
27	CEC § 94913 (5)	<p>Violation Description: The institution's website failed to include the clear and conspicuous link to the institution's most recent annual report submitted to the bureau or if the information is not available yet a note stating when it will be available.</p> <p>Correction: The institution shall update its website to include the above information, pursuant to CEC § 94913 (5).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of

disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Melanie Brown, Director of Curriculum
Bureau Compliance Analyst Name:	Gurinder Sandhu
Bureau Compliance Analyst Signature:	<i>G Sandhu</i>

NOTICE TO COMPLY DECLARATION

CA-12721103-100824

Institution Name:	Modern Montessori Teacher Education College	Institution Telephone:	(916)885-8530
Institution Code:	12721103	Administrator Name:	Melanie Brown
Street Address:	2635 Chestnut Hill Drive, Sacramento, CA 95826	Inspection Date:	10/08/2024

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title