



NOTICE TO COMPLY

CU-1903671-11052024

Institution Name:	Academy of Beauty	Institution Telephone:	(310) 837-0411
Institution Code:	1903671	Administrator Name:	Tim Nguyen
Street Address:	3834 Main St. Culver City, CA 90232	Inspection Date:	November 5, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (a)	<p>Violation Description: The institution has failed to update their catalog annually.</p> <p>Correction: The institution shall update their 2024 catalog pursuant to 5 CCR § 71810 (a).</p>
2	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution’s 2023 catalog, failed to contain the required verbatim statement: “The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/.”</p> <p>Correction: The institution shall update its 2024 catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(8)(A)	<p>Violation Description: The institution’s 2023 catalog failed to mention whether the institution has or has not entered into an articulation or transfer agreement with any other college or university.</p> <p>Correction: The institution shall update its 2024 catalog to mention whether or not the institution has entered into an articulation or transfer agreement with any other college or university.</p>
4	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p>Violation Description: On pages 8 and 44 of the institution’s 2023 catalog contains an unenforceable cancellation and refund policy that states “<i>visa services</i>”, “<i>kit fees/supplies</i>”, “<i>books</i>”, “<i>materials</i>”, and “<i>equipment</i>” are non-refundable within the cancellation period.</p> <p>Correction: The institution shall update the refund and cancellation policy in its 2024 catalog pursuant to CEC § 94909 (a)(8)(B) in conjunction with 5 CEC § 94920 (b).</p>
5	CEC §94909 (a)(8)(B) in conjunction with CEC 94920 (d)	<p>Violation Description: The pro-rata refund policy on page 44 of the institution’s 2023 catalog, does not comply with CEC § 94920 (d), the catalog implies refunds are not issued once a student completes 60 percent of the period of attendance.</p> <p>Correction: The institution shall update the refund policy on page 13 of the institution’s 2024 catalog pursuant to CEC § 94909 (a)(8)(B) and CEC § 94920 (d).</p>
6	5 CCR § 71800 (d) in conjunction with CEC § 94920 (d)	<p>Violation Description: The pro-rata refund policy on page 2 of the institution’s enrollment agreement, does not comply with CEC § 94920 (d), the statement implies refunds are not issued once a student completes 60 percent of the period of attendance.</p> <p>Correction: The institution shall update the pro-rata refund policy on page 3 of the institution’s enrollment agreement pursuant to 5 CCR § 71800 (d) and CEC § 94920 (d).</p>

Violation	Code Section Violated	Description of the violation and required correction.
7	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	<p>Violation Description: On page 2 of the institution’s enrollment agreement contains an unenforceable cancellation and refund policy that states “<i>kit fees/supplies</i>”, “<i>books</i>”, “<i>materials</i>”, and “<i>equipment</i>” are non-refundable within the cancellation period.</p> <p>Correction: The institution shall update the refund and cancellation policy in its enrollment agreement. The policy must demonstrate compliance with CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b).</p>
8	CEC § 94913 (a)(1)	<p>Violation Description: The institution’s website has a link to the institution’s 2023 catalog, instead of a current catalog.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the institution’s most recent Catalog, pursuant to CEC § 94913 (a)(1).</p>
9	CEC § 94913 (a)(5)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the institution’s most recent annual report submitted to the bureau.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the institution’s 2022 Annual Report, pursuant to CEC § 94913 (a)(5).</p>
10	CEC § 94913 (a)(2)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the institution’s 2021/2022 School Performance Fact Sheet for its Barbering, Cosmetology Instructor Trainee, and Manicurist Program.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the school’s 2021/2022 School Performance Fact Sheet pursuant to CEC § 94913 (a)(2).</p> <p><i>Reminder: The Annual Report is due on December 1st, 2024.</i></p>


Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Tim Nguyen, Director
Bureau Compliance Analyst Name:	Beverly Tjokrosoeharto
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title