



## CITATION ORDER

<b>Citation Issued To:</b> California Career College 7003 Owensmouth Avenue Canoga Park, CA 91303  <b>Institution Code:</b> 1943151	<b>Citation Number:</b> 24250093
	<b>Total Fine Amount:</b> <span style="color: red; font-weight: bold;">\$7,500.00</span>
	<b>Order of Abatement Included:</b> Yes

Elizabeth Elias issues this citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the “Bureau”).

### LICENSING HISTORY

1. On or about November 22, 2021, the Bureau renewed an Accredited Institution Approval to Operate a Private Postsecondary Institution, Institution Code 1943151, to California Career College hereinafter referred to as the “Institution”. This Approval to Operate will expire on or about February 28, 2026, unless renewed.

### DISCIPLINE HISTORY

2. The Institution has the following discipline history:
  - [Citation No. 2223067, issued on February 15, 2023](#)
    - Evidence of compliance; citation satisfied May 11, 2023

### CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

### CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

4. The Institution is in violation of the following Bureau laws and regulations:

**Violation #1:**

**CEC Section 94902 (b)(3) – General Enrollment Requirements**

**Cause for Citation:** On or about January 27, 2023, the Bureau initiated an investigation based on a complaint filed against the Institution. Through the course of the investigation, it was determined that three student files reviewed contained enrollment agreements that were signed prior to the dates the student and institution signed and dated the information required to be disclosed in the Student Performance Fact Sheet (SPFS) pursuant to subdivisions (a) to (d), inclusive, of Section 94910.

The Institution is required to have the SPFS signed prior to the execution of an enrollment agreement.

The Institution is found to be in violation of CEC 94902 (b)(3).

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class B” violation. The Institution is issued a fine of \$2,500.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to follow the terms set forth in CEC Section 94902. In addition, the Institution must submit a statement of attestation they will ensure all Student Performance Fact Sheets are dated and signed prior to an executed enrollment agreement. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #2:**

**CEC Section 94897 (u) – Prohibited Business Practices**

**Cause for Citation:** On or about January 27, 2023, the Bureau initiated an investigation based on a complaint filed against the Institution. The complaint alleged that the Institution was not following its own Program Failure Policy, as stated in the school catalog by allowing some students to retake exams without having to repeat a course. During the course of the investigation, it was determined that the Institution did allow students who scored a 70% or higher on an exam to retake an exam for a higher score without having to repeat the course, in violation of its Program Failure Policy.

Therefore, the Institution is found to be in violation of CEC 94897(u).

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$5,000.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation that they will follow their school policies pursuant to CEC 94897. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**COMPLIANCE WITH ORDER OF ABATEMENT**

5. In accordance with the provisions of CEC section 94936 and 5 CCR section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation. Evidence of compliance with the order of abatement may sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Nicole Pedersen  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

Citation Number: 24250093  
Institution: California Career College  
Institution Code: 1943151

- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
  - In the subject line, please include the Institution name and citation number.

### **COMPLIANCE WITH ASSESSMENT OF FINE**

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$7,500.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this citation unless an informal conference or hearing is requested. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Nicole Pedersen  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

### **NOTICE OF APPEAL RIGHTS**

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, you may submit a written request to the Bureau or submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form within 30 days from the date of issuance of this citation.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

### **COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE**

8. Pursuant to BPC section 125.9 and 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

### **BUREAU CONTACT INFORMATION**

9. If you have any questions regarding this Citation, please contact Nicole Pedersen, Citation Analyst by email at [Nicole.Pedersen@dca.ca.gov](mailto:Nicole.Pedersen@dca.ca.gov) or by phone at (916) 232-0510.

“Original Signature on File”

9/30/2024

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Elizabeth Elias  
Deputy Bureau Chief of Enforcement

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Citation Date of Issuance

Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail